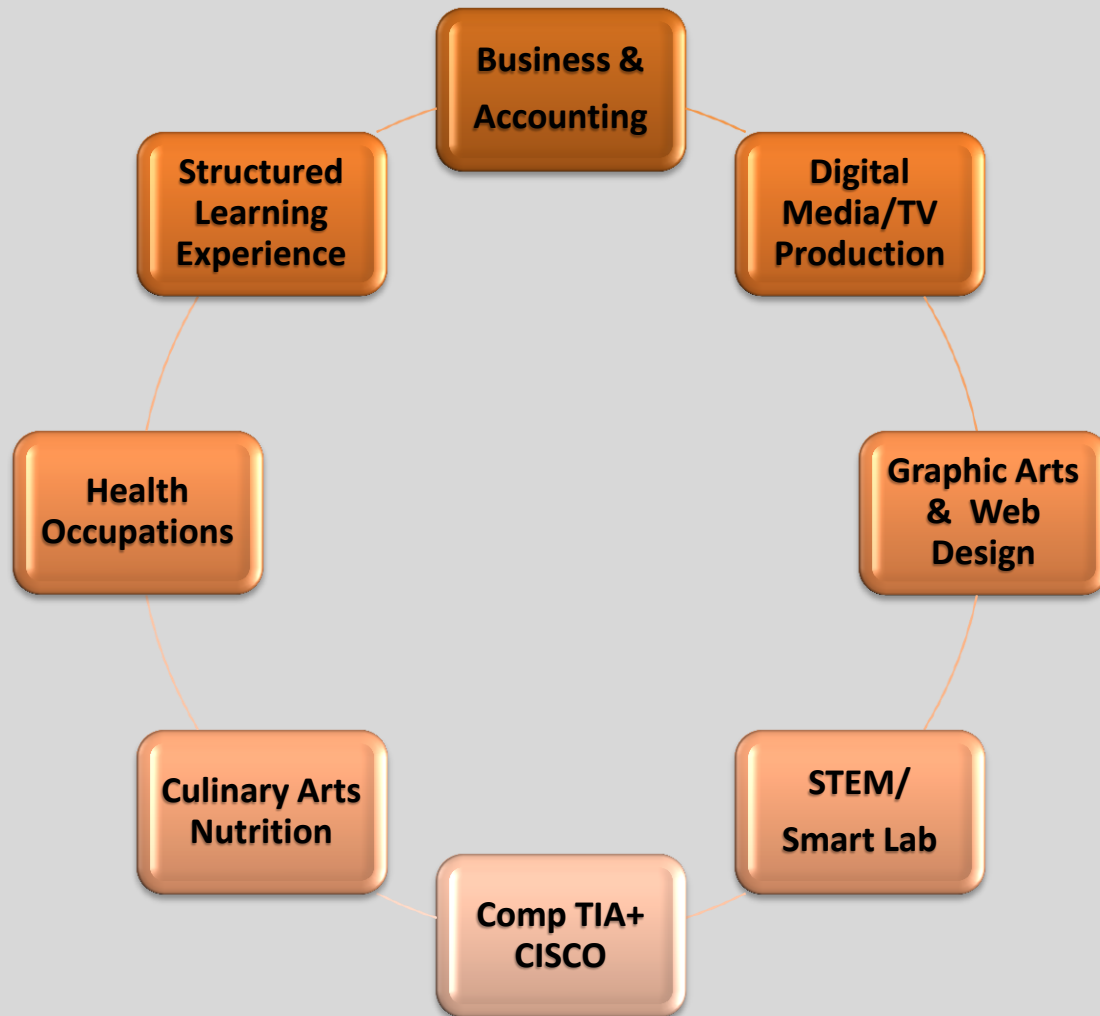


Orange High School CTE

Career and Technical Education

400 Lincoln Avenue, Orange NJ 07050 973-677-4050



Career and Technical Education Department

Courses offered within Career and Technical Education Department are geared to provide students with the skills, knowledge, and work habits necessary to thrive in the worlds of business, health careers, and multimedia ventures. Students will have the opportunity to explore careers associated within the fields of business and health occupations, as well as benefit from practical, real-world preparation designed to enhance students' marketability and career readiness. Although the focus is primarily on preparation for college or a career in related careers and industries; the skills acquired will also help prepare students for any field they may choose to enter.

As a CTE student you have the opportunity to participate in hands-on training in your chosen program and gain real world experience through job shadows and internships.

Mr. Gaines, Principal

Mr. Belton, Principal

Accounting I/II

Orange High School CTE Career and Technical Education

400 Lincoln Avenue, Orange NJ 07050 973-677-4050

Tereasa Venable Room 112

Accounting I

Accounting is an essential aspect of every business institution and organization.

Prepare accounting for a service business organized as a proprietorship

Students will analyze an accounting transaction into debit or credit parts.

Prepare journal entries using the general journal.

Post to the general ledger from the general journal.

Adjusting and Closing Entries

Accounting II

As future workers, small business owners, and entrepreneurs, students who understand basic accounting principles will more knowledgeably manage their companies' financial resources.

Prepare accounting for a merchandising business organized as a proprietorship

Journalizing Purchases Using a Purchases Journal

Journalizing Cash Payments Using a Cash Payments Journal

Journalizing Sales on Account Using a Sales Journal

Entry Level Accounting Careers

- *Staff Accountant*
- *Bank Reconciliation*
- *Treasury Analyst*
- *Accounts Payable Clerk*
- *Accounts Receivable Clerk*
- *Audit Associate*
- *General Ledger Accountant*
- *Finance Associate*
- *Bookkeeper*
- *Tax Analyst*
- *Payroll Clerk*